

Annual Report

Collaborative Advocacy NZ
For the year ended 31 March 2018

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Compilation Report

Collaborative Advocacy NZ For the year ended 31 March 2018 Cash Basis

Compilation Report to the Members of Collaborative Advocacy NZ.

Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the financial statements of Collaborative Advocacy NZ for the year ended 31 March 2018.

These statements have been prepared in accordance with the accounting policies described in the Notes to these financial statements.

Responsibilities

The Committee are solely responsible for the information contained in this financial report and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

Independence

We are not independent of the Incorporated Society as Amanda Billington, an employee of Hayes Knight Limited is a member of the Incorporated Society and has assisted in the preparation of the financial statements.

Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on this financial report.



Hayes Knight Limited

Chartered Accountants

5 William Laurie Place, Albany

Auckland

Dated: 27 June 2018

Entity Information

Collaborative Advocacy NZ For the year ended 31 March 2018 Cash Basis

Entity's Purpose

Collaborative Advocacy NZ is a society made up of Collaborative Professionals. It oversees training and practice standards of collaborative professionals, promotes Collaborative Advocacy and provides support and ongoing education to its members.

Legal Name of Entity

Collaborative Law Association of New Zealand Incorporated

Entity Type and Legal Basis

Incorporated Society

Registration Number

2544700

Entity's Purpose or Mission

To promote collaborative practice within New Zealand

Main Sources of Entity's Cash and Resources

Membership subscriptions

Training income

Entity's Reliance on Volunteers and Donated Goods or Services

The society is completely reliant on volunteers.

Postal Address

c/- Hayes Knight Limited, P O Box 302424, North Harbour, Auckland, New Zealand, 0751

Approval of Financial Report

Collaborative Advocacy NZ
For the year ended 31 March 2018
Cash Basis

The Committee are pleased to present the approved financial report including the historical financial statements of Collaborative Advocacy NZ for year ended 31 March 2018.

APPROVED



Selina-Jane Trigg
Chairperson

Date: 27 June 2018



Amanda Billington
Treasurer
Date: 27 June 2018

Statement of Service Performance

Collaborative Advocacy NZ

For the year ended 31 March 2018

Cash Basis

Entity's Outcomes

For the year ended 31 March 2018, the Committee has continued its work to promote and develop Collaborative Practice including the following projects:

- Coordinating with professionals outside Auckland to explore feasibility and options for running workshops and trainings in those regions;
- Developing a range of continuing education webinars to be rolled out in the 2018-2019 year;
- Publishing quarterly newsletters for members;
- Speaking at a number of professional events to raise awareness of Collaborative Practice;
- Maintaining relationships with International Academy of Collaborative Professionals and Family Law Section of New Zealand.
- Refining administrative processes for the Association to increase efficiency.

Description of Entity's Outcomes

To promote collaborative practice within New Zealand.

To provide support and ongoing education to our members.

Description and Quantification of the Entity's Outputs

Planning of a Webinar programme for 2018-2019 year and developing plans for workshops and training outside Auckland will lead to the provision of more accessible education regarding Collaborative Practice. Ongoing information about Collaborative Practice and the Association is provided via newsletters and speaking engagements by Committee members.

Statement of Cash Flows

Collaborative Advocacy NZ
For the year ended 31 March 2018

	2018	2017
Cash Flows from Operating Activities		
Fees, subscriptions and other receipts from members	8,510	5,060
Interest, dividends and other investment receipts	103	113
Cash receipts from other operating activities	-	8,280
GST	(828)	650
Payments to suppliers and employees	(6,685)	(6,813)
Cash flows from other operating activities	(29)	(151)
Total Cash Flows from Operating Activities	1,071	7,138
Cash Flows from Investing and Financing Activities		
Cash Flows from Other Investing and Financing Activities	22	8
Total Cash Flows from Investing and Financing Activities	22	8
Net Increase/ (Decrease) in Cash	1,093	7,146
Cash Balances		
Cash and cash equivalents at beginning of period	28,518	21,372
Cash and cash equivalents at end of period	29,612	28,518
Net change in cash for period	1,093	7,146

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Resources and Commitments

Collaborative Advocacy NZ

For the year ended 31 March 2018

Cash Basis

	2018	2017
Bank Accounts and Cash		
Bank and cash/(bank overdraft)	29,612	28,518
Total Bank Accounts and Cash	29,612	28,518
	2018	2017
Other Resources		
Non Current		
Property, Plant and Equipment	3,995	3,995
Total Non Current	3,995	3,995
Total Other Resources	3,995	3,995
	2018	2017
Commitments		
Current		
Creditors and Accrued Expenses		
GST	299	888
Total Creditors and Accrued Expenses	299	888
Taxation Due		
Income Tax	(5)	(27)
Total Taxation Due	(5)	(27)
Total Current	294	861
Total Commitments	294	861
	2018	2017
Equity		
Current year earnings	1,661	5,637
Retained earnings/Accumulated funds	31,652	26,015
Total Equity	33,313	31,652

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Accounting Policies

Collaborative Advocacy NZ

For the year ended 31 March 2018

Cash Basis

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Cash (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$125,000. All transactions in the Performance Report are reported using the cash basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Income tax is accounted for on the interest income only as all of the other income and expenses relate to members activities and therefore the profits are not subject to income tax.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no changes in accounting policies. All policies were applied on a consistent basis with those used in the prior year.

Notes to the Performance Report

Collaborative Advocacy NZ For the year ended 31 March 2018 Cash Basis

	2018	2017
1. Analysis of Receipts		
Fees, subscriptions and other receipts from members		
Membership Fees	7,400	4,400
Training Income	-	7,200
Total Fees, subscriptions and other receipts from members	7,400	11,600
Interest, dividends and other investment receipts		
Interest Income	103	113
Total Interest, dividends and other investment receipts	103	113

	2018	2017
2. Analysis of Payments		
Payments relating to providing goods or services		
Administration Expenses	901	2,026
Consulting & Accounting	-	500
Gifts	-	200
Meeting Expenses	99	320
Training Expenses	4,075	2,232
Website & Hosting Costs	738	647
Total Payments relating to providing goods or services	5,813	5,925
Other operating payments		
Income Tax Expense	29	151
Total Other operating payments	29	151

3. Capital Receipts & Payments

During the year, the Incorporated Society did not purchase any capital assets (Last year: \$0).

4. Related Parties

During the year, the Incorporated Society paid Hayes Knight Limited \$216 for services rendered (Last year: \$829).

5. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).